



Customer P/N _____
 Sherex P/N _____
 Part Name _____
 Supplier _____

Rev Level: _____
 Rev Date: _____
 Submission Level: _____

Revision 2 - 5/24/04
 Revision 3 - 7/23/04
 Revision 4 - 7/13/05
 Revision 5 - 12/15/05
 Revision 6 - 5/8/06

Supplier PPAP Checklist

	Section of PPAP Manual Covering this Requirement	Part Submission Warrant	OK	N/G	N/A
1	2.2.18, Appendix A	Part Number Correct?			
2	2.2.18, Appendix A	Cust. (Sherex) Part Number listed and correct?			
3	2.2.18, Appendix A	Org. (Supplier) Part Number listed and correct?			
4	2.2.18, Appendix A	Is Shown on Drawing Number correct?			
5	2.2.18, Appendix A	Is Engineering Change (Revision) Level correct?			
6	2.2.18, Appendix A	Is Engineering (Revision) Date correct?			
7	2.2.18, 2.2.2, Appendix A	Additional engineering changes noted and dated if applicable?			
8	2.2.18, Appendix A	Safety and/or Government Regulation Box checked?			
9	2.2.18, Appendix A	Is Purchase Order Number Listed & Correct?			
10	2.2.18, Appendix A	Piece weight to 4 decimal places and referenced in kilograms? (0.0000kg)			
11	2.2.18, 2.2.16, Appendix A	Are checking aids referenced? (if applicable)?			
12	2.2.18, 2.2.16, Appendix A	Correct checking aid engineering change level/dated (if applicable)?			
13	2.2.18, Appendix A	Has the Organization (Supplier) Manufacturing Information section been complete?			
14	2.2.18, Appendix A	Has the Customer Submittal Information section been completed?			
15	2.2.18, 2.2.1.1, Appendix A	Has the IMDS# been provided?			
16	2.2.18, 2.2.1.2, Appendix A	Has the appropriate Polymeric Parts Identification box been checked?			
17	2.2.18, Appendix A	Reason for Submission entered correctly?			
18	2.2.18, Appendix A	PPAP Submission Level entered correctly?			
19	2.2.18, Appendix A	Has the Submission Results section been completed correctly?			
20	2.2.18, Appendix A	Mold/Cavity/Production Process filled out?			
21	2.2.18, Appendix A	Has the declaration been completed?			
22	2.2.18, Appendix A	Has the production rate been filled out?			
23	2.2.18, Appendix A	Explanation completed (if applicable)?			
24	2.2.18, Appendix A	Customer Tooling tagged & numbered Box checked?			
25	2.2.18, Appendix A	Has the supplier signed and dated the warrant?			
26	2.2.18, Appendix A	Name, Phone Number, Fax Number, Title, & Email Address included?			
	Section of PPAP Manual Covering this Requirement	PPAP Sample Parts	OK	N/G	N/A
27	2.2.14	PPAP samples provided (3 parts per cavity, Min. 6 samples sent)?			
28	2.2.14	PPAP samples meet all print requirements?			
	Section of PPAP Manual Covering this Requirement	Print/Drawing	OK	N/G	N/A
29	2.2.12	PPAP'd to the Correct Customer Print?			
30	2.2.12	Correct Print Revision Level and Date?			
31	2.2.12	Is customer print ballooned (circle and numbered dimensions, notes and specifications)?			
	Section of PPAP Manual Covering this Requirement	Dimensional Results	OK	N/G	N/A
32	2.2.9, Appendix C	Organization (Supplier) Identified?			
33	2.2.9, Appendix C	Inspection Facility Listed?			
34	2.2.9, Appendix C	Part Number Correct - Sherex Part Number and/or Customer Part Number referenced?			
35	2.2.9, Appendix C	Part Name Correct?			
36	2.2.9, Appendix C	Print Revision level & Date listed and correct?			
37	2.2.9, Appendix C	Are all the dimensions that are called out on the print reported in the Dimensional Test Results?			
38	2.2.9, Appendix C	Have all applicable specifications that are called out on the print reported in the Dimensional Test Result?			
39	2.2.9, Appendix C	Have all applicable notes that are called out on the print been reported in the Dimensional Test Result?			
40	2.2.9, 2.2.17	Were 3 parts per cavity submitted? At least 6 parts measured for dimensional inspections?			

41	2.2.9, Appendix C	Are dimensional measurements within the tolerances that are called out on the print?			
42	2.2.9, Appendix C	Is the Test Data indicated for each Dimension/Note/Specification measured?			
43	2.2.9, Appendix C	Is each dimensional result marked Approved or Rejected?			
44	2.2.9, Appendix C	Is report signed and dated?			
Section of PPAP Manual Covering this Requirement		Material Test Results	OK	N/G	N/A
45	2.2.10, 2.2.10.1	Have the Material Test Results been summarized on the Material Test Result document?			
46	2.2.10.1, Appendix D	Organization (Supplier) identified?			
47	2.2.10.1, Appendix D	Has Material Supplier Been Identified?			
48	2.2.10.1, Appendix D	Has the Name of the Testing Laboratory been listed?			
49	2.2.10.1, Appendix D	Part Number Correct - Sherex Part Number and/or Customer Part Number referenced?			
50	2.2.10.1, Appendix D	Part Name Correct?			
51	2.2.10.1, Appendix D	Print Revision level & Date listed and correct?			
52	2.2.10.1	Material Certification included?			
53	2.2.10.1, 2.2.1.1	Does the Material Cert. include a chemical breakdown of the material?			
54	2.2.10.1	Does Material Cert. list the specification called out on the print?			
55	2.2.10.1, Appendix D	Are test results within the tolerances that are called out on the print (or given in the specification)?			
56	2.2.10.1, Appendix D	Is the Test Data indicated for each item?			
57	2.2.10.1, Appendix D	Is the Quantity Tested indicated for each item?			
58	2.2.10.1, Appendix D	Is each Test Results marked as Approved or Rejected?			
59	2.2.10.1, Appendix D	Is report signed and dated?			
60	2.2.10.2, 2.2.12	Has Material Composition testing been conducted by an Accredited lab?			
Section of PPAP Manual Covering this Requirement		Performance & Plating Test Results	OK	N/G	N/A
61	2.2.10, 2.2.10.2	All Performance/Plating Testing completed & summarized on the Performance Test Results document?			
62	2.2.10.2, Appendix E	Organization (Supplier) Identified?			
63	2.2.10.2, Appendix E	Has the Name of the Testing Laboratory been listed?			
64	2.2.10.2, Appendix E	Part Number Correct - Sherex Part Number and/or Customer Part Number referenced?			
65	2.2.10.2, Appendix E	Part Name Correct?			
66	2.2.10.2, Appendix E	Print Revision level & Date listed and correct?			
67	2.2.10.2	Plating Certification included?			
68	2.2.10.2	Does Plating Cert. list the specification called out on the print?			
69	2.2.10.2, Appendix E	Are Plating Test Results within the tolerances that are called out on the print (or given in the specification)?			
70	2.2.10.2, 2.2.12	Performance Test Results provided on the Testing Lab's Letterhead?			
71	2.2.10.2, Appendix E	Do the Performance Test Results list the specification called out on the print?			
72	2.2.10.2, Appendix E	Performance Test Results within the tolerances that are called out on the print (or given in the specification)?			
73	2.2.10.2, Appendix E	Is the Test Date indicated for each item?			
74	2.2.10.2, Appendix E	Is the Quantity Tested indicated for each item?			
75	2.2.10.2, Appendix E	Is each Test Result marked as Approved or Rejected?			
76	2.2.10.2, Appendix E	Is the report signed and dated?			
77	2.2.10.2, 2.2.12	Has Performance/Plating testing been conducted by an Accredited lab?			
Section of PPAP Manual Covering this Requirement		Process Flow Diagram	OK	N/G	N/A
78	2.2.5	Part Number Correct - Sherex Part Number and/or Customer Part Number referenced?			
79	2.2.5	Part Name Correct?			
80	2.2.5	Print Revision level & Date listed and correct?			
81	2.2.5	Are all applicable Processes shown on the Process Flow?			
82	2.2.5	Does the Process Flow correspond with the PFMEA & Control Plan?			
Section of PPAP Manual Covering this Requirement		Process FMEA	OK	N/G	N/A
83	2.2.6	Part Number Correct - Sherex Part Number and/or Customer Part Number referenced?			
84	2.2.6	Part Name Correct?			
85	2.2.6	Print Revision level & Date listed and correct?			
86	2.2.6	Has the supplier identified recommended actions for Severity rankings of 9 & 10 (if applicable)?			
87	2.2.6	Actions taken for RPN's greater than 50 (if applicable)?			

88	2.2.6	Is "NONE" written in for recommended actions if no action is recommended?				
89	2.2.6	Are all KPC/SC items noted in FMEA (if applicable)?				
90	2.2.6	Are detection and prevention addressed in PFMEA?				
91	2.2.6	Are all Processes shown (does FMEA follow Process Flow & Control Plan)?				
92	2.2.6	Are all Potential Failures addressed (including mixed parts)?				
Section of PPAP Manual Covering this Requirement			Control Plan	OK	N/G	N/A
94	2.2.7	Part Number Correct - Sherex Part Number and/or Customer Part Number referenced?				
95	2.2.7	Part Name Correct?				
96	2.2.7	Print Revision level & Date listed and correct?				
97	2.2.7	Is the header filled out correctly and completely (including supplier/plant approval date)?				
98	2.2.7	Is receiving inspection addressed?				
99	2.2.7	Have predictive maintenance procedures/plans been included in Control Plan (if applicable)?				
100	2.2.7	Are all KPC/SC item noted on Control Plan (if applicable)?				
101	2.2.7	Are all Processes shown (does the Control Plan follow the Process Flow & FMEA)?				
Section of PPAP Manual Covering this Requirement			Initial Process/Capability Study	OK	N/G	N/A
102	2.2.11.2	Have Initial Process Capability Studies been performed on all KPC/SC items on print?				
103	2.2.11.2	If no KPC/SC; has supplier performed Initial Process Cap. Studies on at least one other characteristic?				
104	2.2.11.2, 2.2.17	Minimum 32 piece sample used?				
105	2.2.11.3	Is Ppk listed				
106	2.2.11.3	Ppk greater than 1.67?				
107	2.2.11.3	Is Cpk listed?				
108	2.2.11.3	Cpk greater than 1.33?				
Section of PPAP Manual Covering this Requirement			Measurement System Analysis	OK	N/G	N/A
109	2.2.8	Gage R&R Included in PPAP (for all gages listed on the Control Plan)?				
110	2.2.8	Is R&R < 10%? Action plan required for R&R of 10% to 30%				
111	2.2.8	Corrective Action provided for failed gage R&R (if applicable)?				
112	2.2.8, 2.2.17	Gage Certifications of Calibration included for all Gage listed on the Control Plan?				
Section of PPAP Manual Covering this Requirement			International Material Data System & Reportable/Restricted Substances	OK	N/G	N/A
113	2.2.1.1.	IMDS data submitted on-line to Company I.D. #4110?				
114	2.2.1.1.	Does IMDS submission accurately represent the constituency of the part?				
115	2.2.1.1.	GMW3059 and/or WSS-M99P9999-A1 Forms Submitted, if applicable per print requirements?				
Section of PPAP Manual Covering this Requirement			Checking Aids	OK	N/G	N/A
116	2.2.16	Have job instructions for all Checking Aids been included in PPAP?				
117	2.2.16	Documentation showing Customer Engineering sign-off on all tooling gages?				
118	2.2.16	Have gage instructions been included in PPAP?				
119	2.2.16	Have predictive maintenance procedures or plan been included in PPAP?				
Section of PPAP Manual Covering this Requirement			Qualified Laboratory Documentation	OK	N/G	N/A
120	2.2.12	Lab Accreditation (A2LA, SCC, CNLA, etc.) Certifications included for any/all outside labs used?				
121	2.2.12	Lab Scopes of Accreditation included for any/all outside labs used?				
122	2.2.12	Lab Scopes included for any in-house labs used?				
Section of PPAP Manual Covering this Requirement			Records of Compliance	OK	N/G	N/A
123	2.2.12, 2.2.17	Supplier's Certificate of Registration ISO, QS-9000 (only valid until 12/14/06), TS-16949 included?				
124	2.2.12, 2.2.17	All Sub-supplier's QS/TS/ISO certs. Included?				
Section of PPAP Manual Covering this Requirement			General Requirements	OK	N/G	N/A
125	2.2.17	Are all documents Legible and in English?				
126	2.2.17	PPAP complaint with AAIG PPAP Manual, 4th edition, requirements?				
127	2.2.17	Other?				
Approved		By: _____	Date _____			
Rejected						